

Our Ref: RPR/ECH
Your Ref:
Date: 27 September 2017

Dear Parent/Carer

ACADEMIC TUTORING DAY – MONDAY 16 OCTOBER 2017 (12.00 noon to 7.00 pm)

As you are aware, we are ever aiming to continuously improve the quality of information you receive regarding your child in terms of their progress and attitude towards learning. Our academic tutoring day give us an additional means by which to do this.

Our academic tutoring event will allow you the opportunity to have a one to one meeting with your child's tutor. In this meeting you will be able to discuss their academic progress and attitude to learning. It will also allow you to celebrate their successes and identify areas for development to ensure your child reaches their full potential. Feedback from parents following these events has been extremely positive. Parents continuously express how powerful these meetings are in supporting their children to reach their full potential.

It is essential that you attend this meeting so we can continue to work in partnership in order to maximise your child's opportunities for success both academically and personally. The meeting will take a maximum of 15 minutes; available from 12 noon to 7.00 pm.

Please note that this will not be a normal school day. Your child will only attend a meeting with their tutor at an allocated time during this day. They will not be expected to attend normal school hours, only the 15 minute meeting with you and their tutor, but are expected to attend in full school uniform.

On the attached sheet please select three most convenient time slots for your meeting, then ask your child to return it to their tutor by **Monday 9 October 2017** at the very latest. **Please note** – we will aim to give you your first choice but this may not be possible in all instances.

If you have any questions about the above please do not hesitate to contact us.

Yours sincerely



MRS R PRENTICE
Principal

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Important dates for your diary

Parents' Evenings 2017/18

Year:	Date:
7	23 May 2018
8	9 January 2018
9	20 June 2018
10	14 March 2018
11	27 September 2017