



Redcar & Cleveland Borough Council  
Children & Families Services  
Transport Services  
Limerick Road  
Redcar & Cleveland  
TS10 5JU  
Telephone: 01642 776906  
www.redcar-cleveland.gov.uk

E-mail: [transport@redcar-cleveland.gov.uk](mailto:transport@redcar-cleveland.gov.uk)

Our Ref: School Transport  
Your Ref: Freebrough  
Contact: Transport Services  
Direct line (01642) 776906

29 September 2017

Dear Parent/Carer

### **Transport of pupils to Freebrough Academy**

I am pleased to enclose a permit for free travel from home to Freebrough School for your son/daughter on a dedicated bus route provided by Local Authority transport

Please note that your son/daughter may now be travelling on a different route as due to capacity restraints (ie number of seats on each coach) some routes have needed to be amended; please find enclosed a new route schedule included in this pack.

The permit should be carried whilst on transport and must be presented to the driver of the coach each morning and the bus duty staff and/or the driver each afternoon when boarding. It is only valid on the coach/transport indicated on the permit and this applies to both the morning and afternoon journeys.

Travel will be refused without a valid permit. Damaged or defaced permits may not be accepted and a charge of £12.00 will need to be made for any replacements, either via Freebrough Academy school office or directly by contacting either myself or Tracy Dickinson at the address, email or telephone number at the top of this letter.

We may waive the £12.00 charge if the permit has been stolen or if the damage is as a result of the deliberate action of others, eg through bullying. If the permit has been stolen or damaged in this way, it is important that the Academy and/or police are informed so that appropriate action can be taken.

Guidance for the use of the permit is also enclosed. This contains important information about the behaviour of pupils on transport and you are asked to support us in ensuring that the journey is comfortable, enjoyable and safe for all passengers. Children should not be frightened to travel simply because of the irresponsible behaviour of a small number of others. Please ensure therefore that your son/daughter is aware of the need to behave appropriately whilst on the school journey. The Freebrough Academy discipline policy extends to cover the journey to and from Freebrough Academy and sanctions will be taken against anyone failing to maintain appropriate standards. The Council will also take action to remove any children from transport who regularly disrupt the journey for others through general misbehaviour. Travel permits may be withdrawn on a temporary or permanent basis, and no alternative travel arrangements will be



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made by the Council. You will then be expected to meet any cost of travel to school for your children should they be removed for any reason.

It is a legal requirement that each passenger remain seated with their seatbelts correctly worn and fitted during the journey. Anyone failing to abide by this legislation will automatically be removed from transport.

If you have any queries, please do not hesitate to contact Transport Services on 01642 776906.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Paul Johnson', with a small horizontal line at the end.

Paul Johnson  
Senior Team Leader Transport